



# COMMISSION REGULAR MEETING **REVISED** AGENDA

September 25, 2018

**Materials added for items 8a and 8b**

To be held at Seattle-Tacoma International Airport – Conference Center at Sea-Tac

## ORDER OF BUSINESS

11:00 a.m.

1. **CALL TO ORDER**

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► **12:00 noon – PUBLIC SESSION**

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

4. **EXECUTIVE DIRECTOR'S REPORT**

5. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

6. **UNANIMOUS CONSENT CALENDAR** (*consent calendar items are adopted by one motion without discussion*)

6a. Approval of minutes of the regular meeting of July 24, 2018, and special meetings of August 7 and 14, 2018. **(no enclosure)**

6b. Authorization for the Executive Director to execute a contract for up to five (5) years for an estimated cost of \$1,500,000 for routine sanitary sewer system cleaning at both Airport and Maritime facilities. **(memo enclosed)**

6c. Authorization for the Executive Director to (1) advertise and award a construction contract for the Variable Frequency Drive Renewal and Replacement project at Seattle-Tacoma International Airport; and (2) utilize Port of Seattle crews and small works contracts for preliminary work if required. The amount of this request is \$1,970,000 for a total estimated project cost not to exceed \$3,995,000. **(memo and presentation enclosed)**

6d. Authorization for the Executive Director to (1) proceed with the construction of the Commission Chambers Refresh project and the Lobby Improvements project at Pier 69 and (2) to use a Port Construction Service contract and Port work crews to complete the work. This single authorization funds both the Commission Chamber Refresh project and the Lobby Improvements project, for a total additional \$381,000. The total combined estimate for both projects is \$715,000. (CIP #C800216) **(memo and presentation enclosed)**

6e. Motion 2018-11: A Motion of the Port of Seattle Commission to extend the deadline for completion of the Seattle-Tacoma International Airport gender-inclusive restroom plan identified in Motion 2018-08 to January 22, 2019. **(draft motion and attachment enclosed)**

7. **SPECIAL ORDERS**

7a. Update on Sound Transit 3 (ST3) West Seattle and Ballard Link Extensions **(memo, presentation, alternative evaluation criteria, and early scoping comments enclosed)**

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**Our Mission:**

*The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development.*

- Strategic Objectives:**
- Position the Puget Sound region as a premier international logistics hub
  - Advance this region as a leading tourism destination and business gateway
  - Use our influence as an institution to promote small business growth and workforce development
  - Be the greenest and most energy efficient port in North America

**8. AUTHORIZATIONS and FINAL ACTIONS**

- 8a. *[Commission action to fund the International Arrivals Facility program, approve an IAF Guaranteed Maximum Price, and execute related actions.]* ([memo](#) and [presentation](#) enclosed)
  
- 8b. *[Commission action on a motion relating to International Arrivals Facility recommendations of the Executive Review Panel]* ([amended motion](#) enclosed)
  
- 8c. Authorization for the Executive Director to (1) enter into a lease with Federal Express Corporation, (2) execute a Tenant Reimbursement Agreement in the amount of \$3,054,000 with Federal Express Corporation to make necessary base building repairs and infrastructure upgrades to a Port-owned cargo facility, and (3) authorize \$1,558,000 of Port costs associated with this project. The total request for authorization is \$4,612,000. ([memo](#) and [presentation](#) enclosed)

**9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS**

- 9a. Ground Transportation to the Airport ([memo](#) and [presentation](#) enclosed)
  
- 9b. 2019 Central Services Preliminary Budgets Briefing ([memo](#) and [presentation](#) enclosed)

**10. QUESTIONS on REFERRAL to COMMITTEE**

**11. ADJOURNMENT**